

B. DEMANDS AND WARRANTS – OCTOBER

Recommendation: That the City Council approve Warrants 44787 through 44838 for a grand total amount of \$282,360.02 with proper audit.

6. **CONSENT CALENDAR:** The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed will be considered under New Business.)

A. READING OF ORDINANCES AND RESOLUTIONS

Reading in full of all ordinances and resolutions presented for consideration to the City Council will be waived and all such ordinances and resolutions will be read by title only.

B. SEPTEMBER 2008 SCHEDULE OF INVESTMENTS

Memorandum from Michael Whitehead, Administrative Services Director, dated October 28, 2008.

Recommendation: That the City Council receive and file the Schedule of Investments report for the month.

C. 2008 HOLIDAY PARTY GUEST LIST

Memorandum from Andy Clark, Community Services Director, dated October 28, 2008.

Recommendation: That the City Council approve the 2008 Holiday Party guest list with any necessary changes.

D. QUARTERLY CODE ENFORCEMENT REPORT

Memorandum from Roy Beall, Zoning and Code Administrator, dated October 20, 2008.

Recommendation: That the City Council receive and file this report.

7. AUDIENCE ITEMS NOT ON THE AGENDA/WRITTEN AND ORAL COMMUNICATIONS

- A. SOUTHERN CALIFORNIA EDISON PRESENTATION BY SCOTT GOBBLE

8. PUBLIC HEARINGS/MEETINGS

8:00 P.M.

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- A. RESOLUTION NO. 2174 – UNDERGROUND UTILITY DISTRICT PALOS VERDES DRIVE NORTH

Memorandum from Samuel R. Wise, Assistant City Manager, dated October 28, 2008.

Recommendation: That the City Council: 1) Open the public hearing; 2) Receive testimony; 3) Close the public hearing; and 4) Adopt Resolution No. 2174 declaring a designated area along Palos Verdes Drive North as an Underground Utility District.

1. RESOLUTION NO. 2174 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES DECLARING DESIGNATED AREAS ALONG PALOS VERDES DRIVE NORTH AS AN UNDERGROUND UTILITY DISTRICT AND ORDERING THE REMOVAL OF OVERHEAD FACILITIES AND THE INSTALLATION OF UNDERGROUND FACILITIES PURSUANT TO CHAPTER 13.12 OF THE ROLLING HILLS ESTATES MUNICIPAL CODE.

- B. PLANNING APPLICATION NO. 17-08; APPLICANT: MR. AND MRS. SHERWIN WYNTER; LOCATION: 38 AURORA DRIVE

Memorandum from David Wahba, Planning Director, dated October 28, 2008.

Recommendation: That the City Council: 1) Open the public hearing; 2) Take public testimony; 3) Close the public hearing; 4) Discuss the issues; and 5) Adopt Resolution No. 2172 and the Encroach License Agreement.

1. RESOLUTION NO. 2172 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES APPROVING A NEIGHBORHOOD COMPATIBILITY DETERMINATION AND A VARIANCE FOR A 6' HIGH WALL IN THE FRONT YARD (2' HIGH MAXIMUM ALLOWED BY CODE) AND AN ENCROACHMENT PERMIT FOR THE SAME WALL TO CONTINUE WITHIN THE PUBLIC RIGHT-OF-WAY AND WITHIN A PORTION OF THE CITY'S BRIDLE TRAIL EASEMENT.

9. NEW BUSINESS

A. PLANNING COMMISSION MINUTES OF OCTOBER 20, 2008

B. LANDSCAPING AND FENCING REQUIREMENTS FOR VACANT COMMERCIAL PROPERTIES

Memorandum from David Wahba, Planning Director, dated October 28, 2008.

Recommendation: That the City Council consider the policies for fencing and landscaping requirements for vacant commercial properties and adopt said policies by minute order.

C. RENEWAL MUNISERVICES SALES AND USE TAX AUDIT SERVICES

Memorandum from Mike Whitehead, Administrative Services Director, dated October 28, 2008.

Recommendation: That the City Council approve the agreement per City Attorney approval between the City and MuniServices, LLC for Sales and Use Tax Audit, Sales/Use Tax Analysis and Reporting Service (STARS), Property Tax Services, and Documentary Transfer Tax Services. In light of the current financial uncertainty, it is further recommended that staff defer the start of any of the fixed fee audits (Cable Television Compliance Review and Solid Waste Hauler Franchise Tax Compliance Program). Finally, it is recommended that the Business License Tax Management Services be brought back for Council consideration once the scope and costs have been finalized.

10. OLD BUSINESS

A. ENCROACHMENT LICENSE AGREEMENT

Memorandum from Samuel R. Wise, Assistant City Manager, dated October 28, 2008.

Recommendation: That the City Council approve the License Agreement with Michael and Wendy Waldman for encroachment into the public right-of-way adjacent 37 Aurora Drive in Rolling Hills Estates, CA 90274.

11. CITY ATTORNEY ITEMS

12. CITY COUNCIL/REGIONAL COMMITTEE REPORTS: This item provides the opportunity for Members of the City Council to provide information and reports to other Members of the City Council and/or the public on any issues or activities of currently active Council Committees, ad hoc committees, regional or state-wide governmental associations, special districts and/or joint powers authorities and their various committees on which Members of the City Council might serve or have an interest, which are not otherwise agendized.

A. COUNCILWOMAN SEAMANS

1. PENINSULA HOLIDAY PARADE SUBCOMMITTEE MINUTES OF OCTOBER 14, 2008

B. MAYOR PRO TEM MITCHELL

1. NATIONAL LEAGUE OF CITIES ANNUAL BUSINESS MEETING – CONGRESS OF CITIES VOTING DELEGATE

13. MAYOR AND COUNCIL ITEMS: This item provides the opportunity for Members of the City Council to request information on currently pending projects and/or issues of public concern, direct that an item be agendized for future consideration and/or make announcements of interest to the public.

A. MAYOR PRO TEM MITCHELL

1. DRAFT 2008 HOUSING ELEMENT – STATUS UPDATE

Memorandum from David Wahba, Planning Director, and Niki Cutler, AICP, Principal Planner, dated October 28, 2008.

Recommendation: That the City Council receive and file this report.

14. **CLOSED SESSION**

NONE

15. **ADJOURNMENT TO THE CITY CELEBRATION DEBRIEFING MEETING SCHEDULED FOR TUESDAY, NOVEMBER 4, 2008 AT 6:30 P.M. AT GIORGIO'S RESTAURANT**