

**EQUESTRIAN COMMITTEE MEETING
MINUTES
MAY 19, 2008**

CALL TO ORDER

Chairwoman Seamans called the meeting to order, the time being 7:04 p.m.

COMMITTEE MEMBERS PRESENT

Susan Seamans, Chairwoman
Dale Allen (alternate)
Susan Brtis
Melody Colbert
Kathy Gardner
Jim Moore*
Andy Rein
Vicki Shinn

Member Moore arrived at 7:10 p.m.

COMMITTEE MEMBERS ABSENT

Christine Amin
Carol Dean-Porter
Priscilla Regur

STAFF MEMBERS PRESENT

Andy Clark, Community Services Director
Linda Fitton, Equestrian Services Supervisor

MINUTES, MEETING OF APRIL 28, 2008

THERE BEING NO OBJECTION, CHAIRWOMAN SEAMANS ORDERED
THE MINUTES OF APRIL 28, 2008, APPROVED AS SUBMITTED.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

BOARDING ON RESIDENTIAL PROPERTIES FOR COMMERCIAL EQUESTRIAN PURPOSES

The Community Services Director reviewed the list of potential policies or mitigation measures previously discussed the Committee. The Zoning and Code Administrator indicated that the policies or measures determined by the Committee and approved by City Council could be condensed onto a form similar to the City's Home Occupation Standards form, which home business owners must sign and comply with in order to obtain a Business License. The Committee reviewed all of the previously proposed requirements, making modifications, resulting in the following list:

1. Business patrons shall not be allowed to park their vehicles on the streets within the neighborhood in which the business' boarding is taking place. Rather, that parking be required to occur at a public or private institution parking lot, such as a school or church, with permission of the agency.
2. Commercial dumpster services must be provided on a regular basis. Manure dumpsters shall be located on public property at all times and not stored in or allowed to block the bridle trail.
3. All equestrian business clients age 16 and under must wear a helmet, unless the operator's insurance requirements and restrictions state otherwise.
4. Trail rides shall be limited to a maximum of six (6) riders per mounted guide.
5. All riders shall be instructed in and required to practice proper arena and/or trail safety and etiquette.
6. Riding double, such as a parent and child on the same horse, shall not be allowed.
7. All riders shall be required to wear a closed-toe shoe or boot.
8. The minimum age of riders shall be determined by the business' insurance policy.
9. Health certificates and proof of vaccinations for each business' horses shall be submitted upon renewal of a business license.

MEMBER REIN moved, seconded by MEMBER SHINN

TO RECOMMEND THAT CITY COUNCIL ADOPT THE ABOVE NINE (9) STANDARDS BY ORDINANCE FOR ALL EQUESTRIAN TRAINERS AND TRAIL RIDE BUSINESSES TO COMPLY WITH IN ORDER TO OBTAIN AN EQUESTRIAN BUSINESS LICENSE.

PETER WEBER EQUESTRIAN CENTER AD-HOC DESIGN COMMITTEE UPDATE

The Community Services Director reported on recent meeting of May 1, 2008. The Committee reviewed the three (3) proposed project phases developed by consulting firm MIG. The Committee focused on the elements in Phase 1 estimated to cost \$865,900, which is within the available \$1,080,000 in Proposition "A" grant funds.

PROPOSED STABLES FUND BUDGET

The Community Services Director discussed the in-depth review that the Municipal Stable Fund Subcommittee and staff completed to review the internal fund audit, proposed line item expenditures, and the development of revenues. It was noted that the requirement of this Enterprise Fund for revenues to meet or exceed expenses would not be met by the proposed budget and fee increases. Committee Members questioned Pony Camp expenses and fees and the overhead assessment charges to the Municipal Stable Fund.

MEMBER BRTIS moved, seconded by MEMBER MOORE

TO RECOMMEND THAT CITY COUNCIL: 1) REDESIGNATE THE ESTIMATED \$100,000 IN CARETAKER'S UNIT RELOCATION COSTS FROM THE MUNICIPAL STABLE FUND BUDGET TO THE EQUESTRIAN CENTER RENOVATION PROJECT FUNDED IN THE CAPITAL IMPROVEMENT PROJECT BUDGET BY THE PROPOSITION "A" SPECIFIED GRANT; AND 2) INCREASE THE FOLLOWING MUNICIPAL STABLE FUND FEES: A) PONY CAMP FEES FROM \$230 RESIDENT/\$250 NON-RESIDENTS TO \$270 RESIDENT/\$300 NON-RESIDENTS BEGINNING SPRING 2009; B) ENGLISH, WESTERN OR COMBINATION HORSE SHOW FEES FROM \$600/DAY TO \$700/DAY BEGINNING SPRING 2009; C) ENGLISH AND WESTERN TRAINERS FEE FROM \$400/MONTH TO \$450/MONTH; D) TRAILER STORAGE FEE FROM \$56/MONTH TO \$90/MONTH; E) NON-RESIDENT BOARDER SURCHARGE FROM \$33/MONTH TO \$40/MONTH; AND F) STABLE BOARDING FEES – INCREASE ALL FEES BY 5% RESULTING IN BOXSTALL FEES FROM \$423/MONTH TO \$444/MONTH; PIPE CORRAL FEES WITH SHAVINGS FROM \$380/MONTH TO \$399/MONTH; AND PIPE CORRAL FEES WITHOUT SHAVINGS FROM \$364/MONTH TO \$382/MONTH.

EQUESTRIAN ISSUES LOG

Received and filed.

PROPOSED TRAINER I.D. CARD

Committee Members suggested the trainer's I.D. photo card be a bright pink color and trainers be required to wear the I.D. card around their neck.

ALTERNATE MEMBER ALLEN moved, seconded by MEMBER SHINN

THAT ALL EQUESTRIAN TRAINERS BE REQUIRED TO DISPLAY A CURRENT COLORED PHOTO IDENTIFICATION CARD AT ALL TIMES WHEN USING THE CITY'S ARENAS.

COMMITTEE ITEMS

The Community Services Director reported the City still needs used boots for an upcoming event.

FUTURE AGENDA ITEMS

Business License Fee Waiver for Pony Club Approved Trainers
Detailed Account of Overhead Assessment for Stable Fund
Pony Camp Fees and Expenses Analysis
Trail Names Signage

ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Linda Fitton
Equestrian Services Supervisor