



RE-ROOF REQUEST

CITY OF ROLLING HILLS ESTATES
4045 Palos Verdes Drive North
Rolling Hills Estates, CA 90274
Telephone-(310) 377-1577
Fax-(310) 377-4468
www.RollingHillsEstatesCA.Gov

Important: Please provide signatures of your adjoining neighbors and your Homeowners Association. Return the completed form to the Planning Department for zone clearance approval. The City of RHE does not allow repairs or additions to existing wood shake roofs. No change in existing roof height or pitch shall be permitted as part of a re-roof request. A building permit must be obtained at the Los Angeles County Department of Building and Safety, 24320 Narbonne Avenue, Lomita, CA 90717. (310) 534-3760. Effective 3/11/2014, the City only allows lifetime asphalt dimensional shingles (where allowed) that must have a 1/4" minimum reveal between layers. **NOTE: PLANNING DEPARTMENT REVIEW FEE IS \$100.00 PAYABLE TO CITY OF ROLLING HILLS ESTATES. ADDITIONAL FEES WILL BE DUE AT BUILDING & SAFETY AT TIME OF PERMIT ISSUANCE, WHICH VARY DEPENDING ON VALUATION OF ROOFING JOB.**

ADDRESS OF HOME TO BE RE-ROOFED

OWNER'S NAME

EXISTING ROOF	PROPOSED ROOF
TYPE: <input type="checkbox"/> Asphalt Shingle <input type="checkbox"/> Flat Tile <input type="checkbox"/> Rock <input type="checkbox"/> Wood <input type="checkbox"/> S-Tile <input type="checkbox"/> Other _____ COLOR: _____	TYPE: <input type="checkbox"/> Asphalt Shingle* <input type="checkbox"/> Flat Tile <input type="checkbox"/> Rock <input type="checkbox"/> S-Tile (for Spanish/Mediterranean architecture only) <input type="checkbox"/> Other _____ COLOR: _____ SPECIFY: <input type="checkbox"/> Total re-roof <input type="checkbox"/> Partial re-roof <small>*LIFETIME (MINIMUM) DIMENSIONAL SHINGLE WITH 1/4" MINIMUM REVEAL BETWEEN LAYERS (WHERE ALLOWED)</small>

x _____
Homeowner Association Approval (if applicable)

_____ Date

x _____
Adjacent Neighbor Notified Signature/Address

x _____
Adjacent Neighbor Notified Signature/Address

ROOFING COMPANY /ADDRESS

NAME /PHONE NUMBER

/STATE LICENSE #

DO NOT WRITE IN
THIS BOX - FOR
CITY USE ONLY